

Executive Committee Meeting Minutes

April 23, 2020 – 10.00 a.m.

Meeting Location

Virtual

Committee Members

Present: Mark Barry, Mark Earl, David Lambert, Lex Smith

Absent: None

Quorum Present: Yes

Others Present:

PHWB Staff: Brenda Gause, David Hamilton, Heather Harter, Theresa Miner, Kenneth Russ, Jerome Salatino

Proceedings:

Meeting called to order at 10.00 a.m. by David Lambert, Chair

Welcome and call to order David Lambert, Chair

Public Comments

No public comments were received.

Action Item 1 – Approval of Minutes from February 18, 2020 Meeting

David Lambert asked the committee members to review the minutes from February 18, 2020 meeting for any corrections or comments. Hearing none, a motion was made to accept the minutes of the meeting.

MOTION was made by Mark Barry.

MOTION was seconded by Mark Earl to approve the minutes. Motion carried unanimously.

Action Item 2 – Approval of Planning Budget FY 2020-2021

The Committee reviewed the preliminary budget for program year 2020-2021 presented by Theresa Miner. Recently approved by the Audit Finance Committee, and not anticipating significant changes from the state, members agree to move forward with the submission to Board of County Commissioners.

MOTION was made by Mark Earl.

MOTION was seconded by Mark Barry to approve the planning budget for program year 2020-2021. Motion carried unanimously.



Action Item 3 – Extension of Audit Terms

Committee members reviewed the request to extend the terms of the agreement with the current audit firm to include the fifth year ending June 2021.

MOTION was made by Mark Barry.

MOTION was seconded by Lex Smith to approve the extension. Motion carried unanimously.

Action Item 4 – Extension to Remain a Direct Services Provider

The Committee reviewed the request to submit an extension to remain a direct service provider. The current term for PHWB expires June 30, 2020.

MOTION was made by Mark Earl to approve as proposed.

MOTION was seconded by Mark Barry to approve the extension. Motion carried unanimously.

Information Item 1 – Statement of Revenues and Expenditures

Theresa Miner provided the committee with an updated Statement of Revenues and Expenditures for period July 1, 2019 through March 31, 2020.

Board Chair Comments

David Lambert thanked everyone for their service and wished everyone to stay safe.

CEO Comments

Jerome Salatino spoke about the changes associated with the way we do business during the COVID-19 pandemic and providing updates as more information becomes available.

With no further business to discuss, the meeting adjourned.

