

**Board Meeting Minutes
June 11, 2020**

Meeting Location

4440 Grand Blvd., New Port Richey, FL 34652

Board Members:

Present: Stephanie Adams, Rob Aguis, Keven Barber, Mark Barry, Derek Diaz, Mark Earl, John Howell, Mathew Kline, David Lambert, Nils Lenz, Joelle Neri, Lex Smith, Charles Snider

Absent: Timothy Beard, Dana Cutlip, Todd Vega, Bill Woodard

Quorum Present? Yes

Others Present:

PHWB Staff – Brenda Gause, David Hamilton, Heather Harter, Theresa Miner, Ken Russ

Eckerd Connects – Rachael Ginnick

Ed2go – Melissa Welker

Gulf Coast – Tracie Entler and Shirelle Simmons

Pasco County Commissioner – Kathryn Starkey

Pasco County – Steve Smith

The Hogan Law Firm – Jennifer Rey

Proceedings:

The meeting was called to order at 3.00 p.m. by Chair, David Lambert.

Public Comments

No public comments were received.

Action Item 1 – Approval of Minutes from March 12, 2020 Meeting

The Board reviewed the minutes from the March 12, 2020 meeting. With no comments or corrections, a motion was made to approve the minutes.

MOTION was made by Rob Aguis.

MOTION was seconded by Mathew Kline to approve the minutes. Motion carried 13-0.



Action Item 2 – Amendment to Bylaws

Board members reviewed the amendment to the Audit and Finance Committee structure in the Bylaws. This change will ensure that the counties are better informed on issues pertaining to CareerSource Pasco Hernando.

MOTION was made by Lex Smith.

MOTION was seconded by Mark Earl to approve the amendment. Motion carried 13-0.

Action Item 3 – Confirmation of Committee Chair and Committee Members

The Board reviewed the recommendation for Committee Chair and Committee Members. Appointments will take effect July 1, 2020.

MOTION was made by Mark Barry.

MOTION was seconded by Rob Aguis to approve the Committee Chair and Committee Members. Motion carried 13-0.

Action Item 4 – Approval of FY2020-2021 Meeting Schedule

The Board reviewed the proposed meeting schedule for FY2020-2021.

MOTION was made by Stephanie Adams.

MOTION was seconded by Joelle Neri to approve the meeting schedule. Motion carried 13-0.

Action Item 5 – Approval of Information Technology Services Provider

Board members reviewed the recommendation to continue IT services with the current provider, Ryman, Inc. dba Complete Technology Solutions, for the next year and to renew annually for four additional one-year periods.

MOTION was made by Lex Smith.

MOTION was seconded by Mark Earl to approve the IT services provider. Mark Barry abstained. Motion carried 12-0.

David Lambert introduced the new member, Derek Diaz, to the rest of the board.

Information Item 1 – One Stop Operator Report PY2019-2020

Brenda Gause provided the Board members with the One Stop Operator Report for program year 2019-2020.

Information Item 2 – Board Governance: Grantee Subgrantee Agreement

Jennifer Rey provided a detailed summary of the Grantee-Subgrantee Agreement between Pasco-Hernando Workforce Board, Inc. and Florida Department of Economic Opportunity. She addressed policy and procedures as well as new requirements going forward.





Board Chair Comments

David Lambert thanked everyone for their service.

CEO Comments

None.

With no further business to discuss, the meeting adjourned.

